

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT

P. O. BOX 164, OREGON HOUSE, CA 95962

Minutes of Regular Meeting

Tuesday June 24, 2025

Call to Order

Chair Holman called the meeting to order at 6:31pm

Quorum

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Director Bart Young, Director Charles Sharp, Chair Greg Holman, Clerk Peter Pillsbury, also serving as Director.

Vice Chair Justin DeVorss was absent.

Also present was Bookkeeper Lani Pessoa and Chief Mike Butler.

There were 4 members of the public present including 2 firefighters.

Glendal for the Auxiliary picked up meeting packet but did not stay.

Public Participation

Don Forguson asked Director Sharp about resignation decision regarding letter presented at last meeting.

Approval of Minutes

A motion was made by Director Young and seconded by Director Sharp to approve the minutes for the May 27, 2025, regular meeting. The roll call vote was:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (a)

Chair Holman (y)

There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

Correspondence: *The Board may direct any item of informational correspondence to a committee head for appropriate action.*

(33-2025) 25-26 Direct Charge Annual Packet

(34-2025) 2025-2026 Appropriations Increase-Decrease

(35-2025) 2025-2026 Proposed Benefit Assessment

(36-2025) email GSRMA Fire Districts

(37-2025) email, Request for Report

(38-2025) Open letter to DOHFPD

Fire Chief Report

A) Incident Report

Handed out incident report. 30 calls.

Finance Report

A) Concerning the Financial Report for the month

Received preliminary report from County Auditor that was complete through end of May. Does not include interest, among other things. This is an estimate.

Discussed email review sent for Directors by Bookkeeper for new warrant requests. This is informal review process to back up formal process and keep Directors in the loop.

B) Budget Adjustments

None

C) Approve Warrant(s):

Warrant #	Amount	To	Description
17120574	\$457.58	Airgas, LLC	Medical oxygen / Meas K
17120575	\$2057.41	Card Service Center	Training, Tools, Equipment / Meas K
17121283	\$28,875.60	GSRMA	Property liability, Workers Comp
17120572	377.00	Card Service Center	Office Supplies, Internet, General Fund
17120573	\$500.00	DOHFPD	Replenish Bank Account, General Fund
17121606	\$32.00	Department of Justice	Finger Print Fees
17121607	\$9,597.46	Neil's Tire and Wheel	Tire replacement, Mount, Balance
17121626	\$11,312.50	Mtech, Inc.	Skid Unit 300G – Engine 6451
17121667	\$7,200.00	Jensen Smith CPA	Audit year 2021, 2022, 2023

A motion was made by Director Pillsbury and seconded by Chair Holman to approve the Warrants as presented above. The roll call vote was:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (a)

Chair Holman (y)

There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

Director Task Status Reports

Assessment fees (Holman)

Added more units. Will continue work for next month

Grants (Sharp, Holman)

Chief mentioned Bill Shaw grant officially approved

Budget (DeVorss, Pillsbury)

Nothing to add

Information Technology (Pillsbury)

Emailed county regarding getting local domain

Fire Safe Council (DeVorss)

Nothing to add.

JPA (Holman)

Nothing to add

Auxiliary Report: Report on current and ongoing information

- Update on sink hole (continued from last month)

Eschman estimate: \$3960.00 per Chair Holman

Continue next month

- Surplus Gear Sales (continued from last month)

Continue next month

Old Business

A) Discuss Budget Updates

Chief Butler distributed updated preliminary budget. Used Measure K reserve funds to cover new equipment expenses.

A motion was made by Director Pillsbury and seconded by Chair Holman to add budget item for \$500 per month bookkeeper expense. The roll call vote was:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (a)

Chair Holman (y)

There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

A motion was made by Director Pillsbury and seconded by Director Young to approve paying \$500 per month for bookkeeper expense. The roll call vote was:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (a)

Chair Holman (y)

There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

New Business

A) Review Audit for fiscal years 2021, 2022, 2023

Bookkeeper Pessoa will draft Capitalization Policy

Passed out audit documents for fiscal years 2021, 2022, 2023

B) Adopt Audit Resolution (2025-03) for fiscal year 2024

Clerk Pillsbury called the role and the vote was as follows:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (a)

Chair Holman (y)

There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent. Resolution (2025-03) is adopted.

C) Discuss adoption of Benefit Assessment unit and Special Tax (GANN Limit)

Calculations notice posted on web site. Continue next month.

D) Discuss adopting SOP updates

Add Capitalization policy.

Accounting procedures updates from Bookkeeper Pessoa

Discussed Crew Fund increase

Continue next month.

Board & Staff Discussion, Questions, Comments

Director Young: Board member IDs. Mentioned that Director Sharp has been putting up disparaging Facebook posts that imply that we are not doing a good job.

Director Sharp: Stated that he will try to say less about the Fire District in public.

Firefighter Craigmill: Discussed request for Director Sharp to resign. Discussed what constitutes official Board correspondence. Discussed whether single Director representing Board is misrepresentation. Mentioned a letter that shows such misrepresentation.

Bookkeeper Pessoa: Mentioned that member of public could bring such letter in to get it on the record.

Adjournment

Chair Holman adjourned the meeting at 814pm

Respectfully Submitted by Peter Pillsbury, Clerk of the Board

Witnessed as Adopted:

Peter Pillsbury, Clerk of the Board